



# Reserve Vehicle Plate Number

## MOI Services Website User Manual

Version Number:2.0



## 1. Access to the Service:

To submit a vehicle plate number reservation request, go to the **traffic services** list, select the **Reserve Vehicle Plate Number** service, and then click on **Start Service** button.

The screenshot displays the 'E-SERVICES' portal interface. At the top, there are navigation tabs for 'E-SERVICES', 'DASHBOARD', and 'EMPLOYEE SERVICES', with the word 'العربية' (Arabic) on the right. Below the navigation is a search bar and a 'Traffic Services' header. A left sidebar contains various service categories, with 'Traffic Services' highlighted in red. The main content area is titled 'TRAFFIC SERVICES' and features a grid of service cards. The 'Reserve Vehicle Plate Number' card is highlighted with a red border, and its 'Start Service' button is also highlighted. Other visible services include 'View Traffic Profile', 'Update Traffic Profile', 'Applications Status Inquiry', 'Renewal of a Reservation Number', 'Damaged Owned Plate Card Replacement', 'Lost Owned Plate Card Replacement', 'Unique Number Waiver', and 'NON Owned Number Waiver'. Each card includes an icon, a title, and a 'Start Service' button.



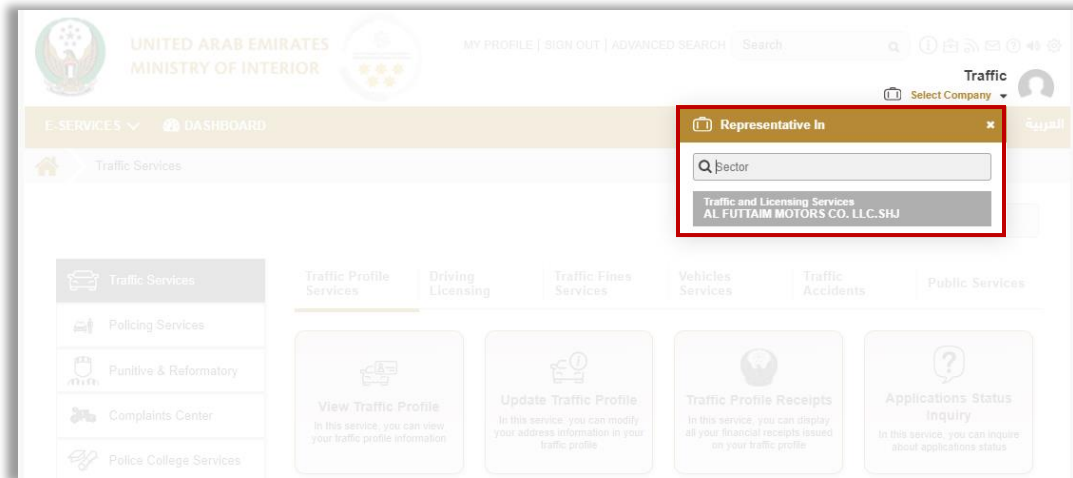
## 2. Service Steps:

In this service, you can reserve a new plate number. Where the users of this service are divided into 2 main categories:

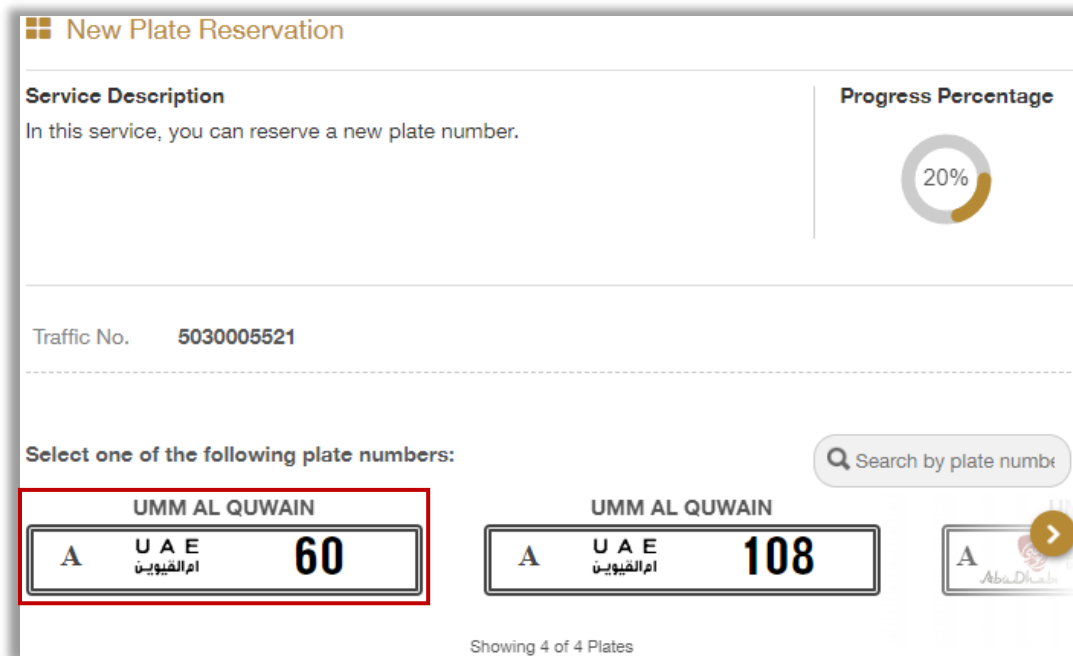
1. Individuals

2. Companies representatives

- If the applicant is a **company representative**, the company must be selected from the top of the screen list first to be able to apply for the service successfully.



1. Choose the plate number to be reserved.





2. Select the plate reservation period which is divided into three main types: 3 months, 6 months and 12 months, then click on **Next** button.

Select one of the following plate numbers:

Search by plate number

UMM AL QUWAIN

A U A E 60  
ام القيوين

✓ Selected

UMM AL QUWAIN

A U A E 108  
ام القيوين

Showing 4 of 4 Plates

Plate Number: A / UMM AL QUWAIN / 60

Reservation Period
Service Fees
Payment Gateway

Step: Reservation Period

Reservation Period \*

Six Months

**Next**

3. The service fee will be displayed, to go to the payment gateway click on **Next** button.

Reservation Period
Service Fees
Payment Gateway

Step: Service Fees

Search...

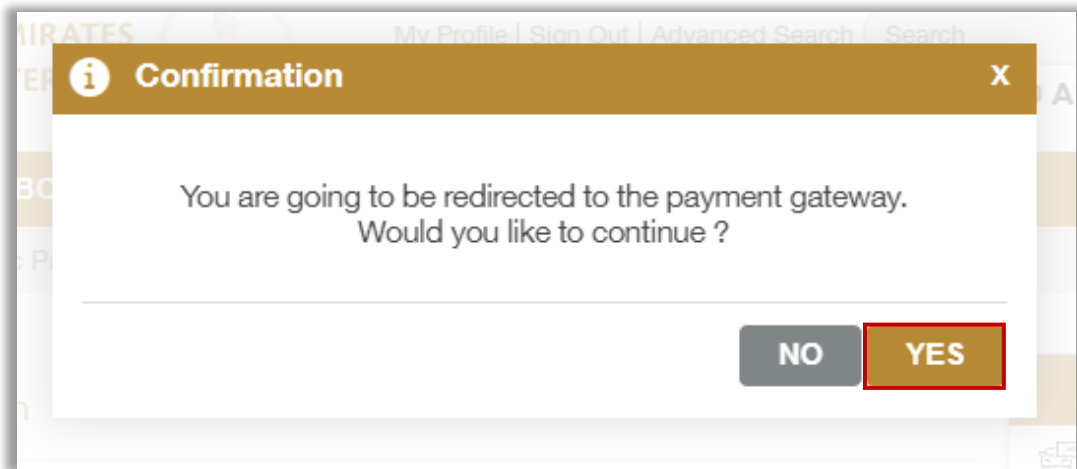
| No.                       | Description                                    | Amount (AED)    |
|---------------------------|--|-----------------|
| 1                         | Booking number plates for a period of 6 months | 1000            |
| <b>Total Amount (AED)</b> |  | <b>1000 AED</b> |

Showing 1 to 1 of 1 entries

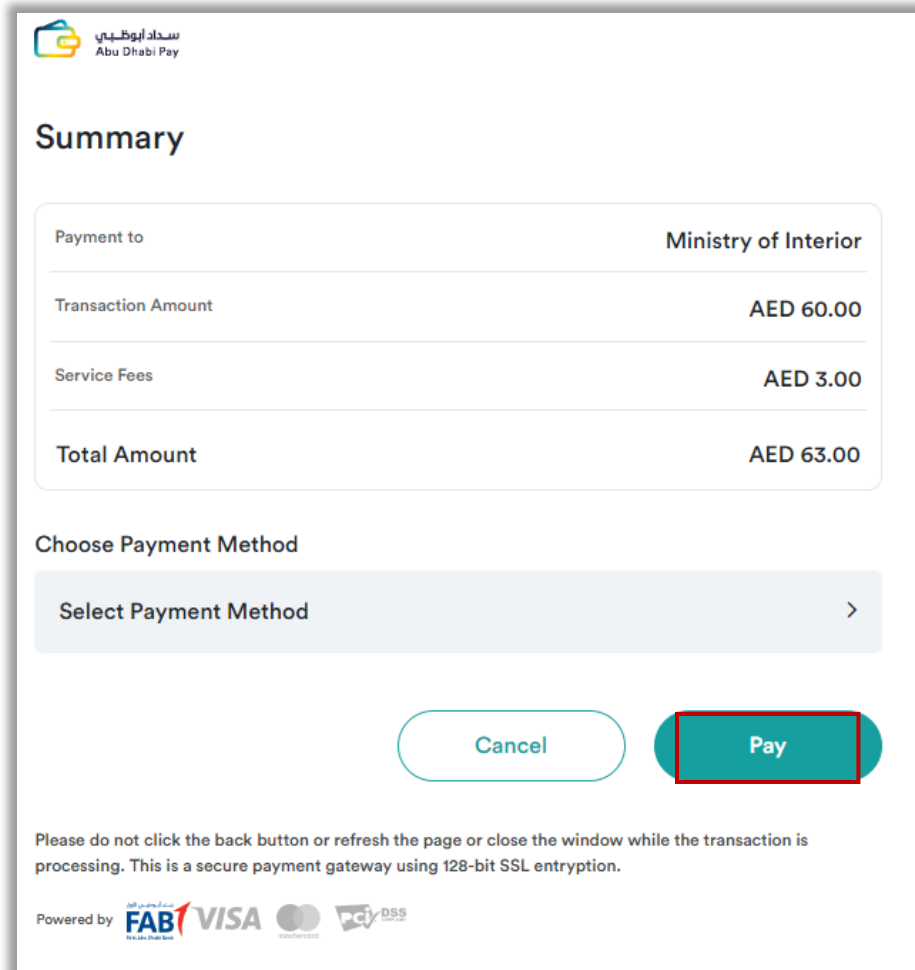
**Next**



4. Click on **Yes** button to confirm the transition to the payment gateway



5. You will be redirected to the payment gateway, Select the desired payment method, then click on **Pay** icon.





6. You can evaluate your experience in obtaining the service through the customer **pulse** survey screens shown below.

United Arab Emirates

نبض المتعامل  
CUSTOMER PULSE

English

### Customer Pulse Survey

Overall, how satisfied are you about the Website? \*

Extremely Dissatisfied

Extremely Satisfied

Next

7. Request has been submitted successfully, you can check request details and download receipt from the below screen.

Payment Gateway Result 25/12/2023

A UAE 60  
ام القيوين

Payment has been done successfully

Download Receipt  
File Size: 1 MB  
1644  
2000 AED

| Traffic Number | Application Number | Total Amount |
|----------------|--------------------|--------------|
| 5030005521     | 1643               | 2000 AED     |

Payment ID  
100202335951445137