

UNITED ARAB EMIRATES
MINISTRY OF INTERIOR



الإمارات العربية المتحدة
وزارة الداخلية

Issuance of a Transfer Certificate for Vehicles inside UAE

MOI Services Website
User Manual

Version Number:2.0



1. Access to the Service:

To apply for a transfer certificate for vehicles inside UAE, click on **vehicle services** tab that fall under **traffic services** category, then navigate to **Issuance of a Transfer Certificate for Vehicles inside UAE** service then click on **Start Service** button

The screenshot displays the E-Services portal interface. At the top, there are navigation tabs for 'E-SERVICES', 'DASHBOARD', and 'EMPLOYEE SERVICES', along with the word 'العربية' (Arabic) on the right. Below the navigation is a search bar and a home icon. The main content area is titled 'TRAFFIC SERVICES' and features a horizontal menu with tabs: 'Traffic Profile Services', 'Traffic Fines Services', 'Driving Licensing', 'Vehicles Services', 'Traffic Accidents', 'Certificate Services', 'Other Services', and 'Public Services'. The 'Vehicles Services' tab is highlighted with a red box. Below this menu, a grid of service cards is displayed. Each card includes an icon, a title, and a 'Start Service' button. The card for 'Issuance of a Transfer Certificate for Vehicles inside UAE' is highlighted with a red box. Other visible services include 'Vehicle Details', 'Issuance of a Vehicle Registration Card', 'Vehicle Ownership Renewal', 'Vehicle Ownership Transfer', 'Transfer Vehicle Ownership And Transfer To Other Emirate', 'Transfer Vehicle Ownership And Export Outside Country', 'Lost Vehicle Registration Card Replacement', 'Damaged Vehicle Registration Card Replacement', 'Vehicle Details Modification in the Vehicle Registration Card', 'Vehicle Possession Certificate (Cancel)', 'Exporting Vehicles Outside UAE', 'Issue Tour Certificate', 'Issue Certification for Releasing Impounded Vehicle', and 'Change Vehicle Plate Number'. A sidebar on the left lists various service categories like Policing Services, Punitive & Reformatory, Civil Defence Services, Weapons & Explosives, Private Security Business Department Services, and Other Services. At the bottom of the grid, there are pagination buttons for '1' and '2'.



2. Service Steps:

1. Determine the vehicle that you want to apply the request for by selecting its **plate number**.

Issuance of a Transfer Certificate for Vehicles inside UAE

Service Description
In this service, you can apply for your selected vehicles transfer certificate inside UAE.
To proceed, please hand in your old plate number to the service center.

Progress Percentage
30%

Traffic No. 5030005521

Select one of the following plate numbers:

Search by plate number Search Options

GMC - TERYN

15 11100

NISSAN - PATROL

B 60000

Showing 10 of 10 Plates



2. Enter the details of the service restrictions, which include **the transfer Emirate, carbon copy, traffic code of the shipping company and the driver**, then select the plates configuration from the list, which are divided into:

2.1. **Not Required:** If you click on this option, click the **Next** button to move to service fees step.

Select one of the following plate numbers: Search by plate number

GMC GMC

11100 8050

U A E
ام القيوين

✓ Selected

Showing 8 of 8 Plates

Chassis No. 1GTJK33U26F209373

Plate Number A / UMM AL QUWAIN / 8050

Restrictions Service Fees Payment Gateway

Step: Restrictions

Transfer Emirate * ABU DHABI

Carbon Copy * DUBAI PORT SECURITY AN... x

Shipping Company TCF NO Please Enter Shipping Company TCF
Enter number ex. 11301967xx

Driver TCF NO Please Enter Driver TCF NO
Enter number ex. 11301967xx

Plates Configuration * Not Required

Next



2.2. **Issue new export plate:** If you click on this option, enter the details of the new plate, which includes the service center, the shape and color of the plate and others, then click on **Next** button to move to the service fees step.

Restrictions Service Fees Payment Gateway

Step: Restrictions

Transfer Emirate *	ABU DHABI
Carbon Copy *	DUBAI PORT SECURITY AN... x
Shipping Company TCF NO	Please Enter Shipping Company TCF Enter number ex. 11301967xx
Driver TCF NO	Please Enter Driver TCF NO Enter number ex. 11301967xx
Plates Configuration *	Issue New Export Plate
Service Center *	Traffic and Licensine Center
Plate Shape *	2 - SHORT
Plate Colour *	BLUE
Plate Type *	EXPORT
Plate Class *	EXPORT

Next



3. The service fees is displayed in addition to the delivery fee as shown below, click on **Next** button to move to the payment gateway.

No.	Description	Amount (AED)
1	DELIVERY SERVICE FEES	15
2	Transfer of registration, private light	350
Total Amount (AED)		365 AED

Showing 1 to 2 of 2 entries

Next

4. Click on **yes** button to confirm the transition to the payment gateway.

Confirmation

You are going to be redirected to the payment gateway.
Would you like to continue ?

NO **YES**



5. You will be redirected to the Payment Gateway, Select the desired payment method (select registered card, or add a new payment card), then click on **Pay icon**.

Abu Dhabi Pay

Summary

Payment to	Ministry of Interior
Transaction Amount	AED
Service Fees	AED
Total Amount	AED

Choose Payment Method

Select Payment Method >

Cancel Pay

Please do not click the back button or refresh the page or close the window while the transaction is processing. This is a secure payment gateway using 128-bit SSL encryption.

Powered by FAB VISA Mastercard



6. Add your rating of the service through the customer pulse survey screens shown below.

The screenshot shows the 'Customer Pulse Survey' interface. At the top left is the United Arab Emirates emblem. At the top right is the 'نَبضُ الْمُتَعَامِلِ CUSTOMER PULSE' logo and a language dropdown set to 'English'. The main question is 'Overall, how satisfied are you about the Website?'. Below the question is a horizontal row of seven stars. The first star is filled, and the others are outlines. Below the stars, 'Extremely Dissatisfied' is on the left and 'Extremely Satisfied' is on the right. A 'Next' button is centered at the bottom.

The screenshot shows the 'Customer Pulse Survey' interface for providing feedback. At the top right is a language dropdown set to 'English'. The main question is 'Is there anything else you would like to share with us?'. Below the question is a large text input area with a '2000 characters left' indicator. Below the input area is a prompt: 'Kindly provide your mobile number or Email for follow up' followed by another text input area. At the bottom are 'Previous' and 'Submit' buttons.



7. Service Outputs.

UNITED ARAB EMIRATES MINISTRY OF INTERIOR		دولة الإمارات العربية المتحدة وزارة الداخلية	
شهادة تحويل داخل الدولة Local Transfer Certificate			
Certificate No.	106130077624	رقم الشهادة	
Date	17/12/2024	التاريخ	
The Federal Vehicles and Drivers Licensing General Directorate certifies that the vehicle whose number and description are listed below is registered in the		تشهد الإدارة العامة لترخيص الالبيات والسائقين الاتحادية بأن المركبة المدرجة بوصفها أدناه هي مسجلة لدينا	
OWNER'S INFORMATION		بيانات المالك	
T.C. No.	3070313060	الرمز المروري	
Name AR	محمد حافظ سعرد	الاسم العربي	
Name EN	MAHAMAD H SAOUD	الاسم اللاتيني	
VEHICLE INFORMATION		بيانات المركبة	
Export No.		رقم التصدير	
Plate No.	25667	رقم اللوحة	
Plate Color	FOURTH CATEGORY	لون اللوحة	اللون الرابعة
Plate Type	PRIVATE TRANSPORT - ABU DHABI	نوع اللوحة	خصوصي - أبوظبي
Vehicle Make	TOYOTA/LAND CRUISER VX8	نوع المركبة	تويوتا/لاند كروزر في اكس ار
Vehicle Type	LIGHT VEHICLE	صنف المركبة	مركبة خفيفة
Vehicle Color	WHITE	لون المركبة	ابيض
Country of Origin	JAPAN	بلد الصنع	اليابان
Mortgaged to		جهة الرهن	
Insurance Co.	شركة الوثبة الوطنية للتأمين	شركة التأمين	
Policy No.	22/9002/13/986	رقم وثيقة التأمين	
No. of Cylinders	8	عدد الاسطوانات	
Model	2005	سنة الصنع	
Chassis No.	JTEHT05J152070254	رقم القاعدة	
Engine No.	2UZ9133203	رقم المحرك	
Weight Loaded	2480	وزنها بالحمولة	
Net Weight	2000	وزنها فارغة	
No. of Seats	8	عدد الركاب	
Registration Date	25/03/2007	تاريخ التسجيل	
OTHER INFORMATION		بيانات أخرى	
Transferred by		اسم شركة النقل	
Driver's Name		اسم سائق المركبة	
No Objection to	تحويلها الى هيئة الطرق والمواصلات في دبي خلال 48 ساعة	لا مانع	
Copy to	السادة/ هيئة الطرق والمواصلات دبي	نسخة الى	
Remarks	يبلغ سعر المركبة بدون لوحات ونقل بوسائل النقل وقصصن للمركبة قبل التسجيل	الملاحظات	
			
Remarks * Certificate has been issued electronically and does not need a signature * In order to verify the information shown in this certificate, please scan the QR Code or visit the website https://portal.moi.gov.ae/eservices/Certificate.aspx?type=16		الملاحظات * تم اصدار الشهادة إلكترونياً ولا تحتاج إلى توقيع * للتأكد من صحة بيانات الشهادة، يرجى مسح الكيو آر كود أعلاه أو زيارة الموقع الإلكتروني	
هاتف: 8005000 - ص. ب. 389 - فاكس: 024415780, 024022762 - أبو ظبي - الإمارات العربية المتحدة Tel : 8005000 - P.O. Box : 389 - Fax : 024022762, 024415780 - Abu Dhabi - United Arab Emirates			