



# Transfer Vehicle Registration

## MOI Service Website User Manual

Version Number: 3.0



## 1. Access to the Service:

To add new ownership transfer request, select Transfer Vehicle Registration service from **Vehicles Services** that is related to **Traffic services**, then click on **start service** button.

The screenshot displays the E-Services portal interface. At the top, there are navigation tabs for 'E-SERVICES' and 'DASHBOARD', and a language selector for 'العربية'. Below the navigation is a search bar and a main menu. The 'TRAFFIC SERVICES' section is active, with a sub-menu where 'Vehicles Services' is highlighted with a red box. Under 'Vehicles Services', the 'Transfer Vehicle Registration' service is also highlighted with a red box. Each service card includes an icon, a title, and a 'Start Service' button. The interface is organized into a grid layout with a sidebar on the left for navigation.



1. Select the plate number for the vehicle that you want to transfer its ownership.

### Transfer Vehicle Registration

**Service Description**  
In this service, you will be able to transfer a vehicle's ownership from its current owner to another person's ownership. The registration card will be delivered to the new owner if the transaction is completed.

**Progress Percentage**  
30%

Traffic No. 1020029686

Select one of the following plate numbers:

Search by plate number Search Options

GMC - TERYN  
15 69877

GMC - TERYN  
17 77788

Showing 7 of 7 Plates



2. Enter required application data then click on **Next** button.

Select one of the following plate numbers:

<p>GMC</p> <p>15 69877</p> <p>Abu Dhabi</p> <p>✓ Selected</p>	<p>GMC</p> <p>17 77788</p> <p>Abu Dhabi</p>	<p>17</p> <p>Abu Dhabi</p>
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Showing 7 of 7 Plates

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Chassis No.  
**KL6DD53F58B218084**

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Plate Number  
**FIFTEENTH CATEGORY / ABU DHABI / 69877**

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**Applicant Info.**      Service Fees      Payment Gateway

Step: Applicant Info.

Owner Traffic No. \*  
  
Enter number ex. 11301967xx

Buyer TCF Number \*  
  
Enter number ex. 11301967xx

New Owner Representative's Traffic Number (Mandatory for Companies)  
  
Enter number ex. 11301967xx

Do you want to reserve the plates when completing ownership transfer? \*

Do you want also to renew the vehicle's registration ? \*

**Next**



3. The below confirmation message will be displayed before moving to the next step, click **on YES** button to confirm the details of the new owner.

### Confirmation X

Are you sure the following new owner's details are correct?

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New owner's name                      **Mohammad xxxx**

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New owner's mobile number        **xxxxxxx6209**

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**i** Note: In case the mobile number of the new owner is incorrect/updated, please log in to our electronic channels to update his phone number - Update Traffic Profile service.

4. Enter the **OTP code** that was sent to both owner and buyer, then click on **Next** button.

Traffic No.      1010000565                      Chassis No.      JTFLU71J3D4314295

Applicant Info.      Service Fees      Payment Gateway

Step: Applicant Info.

To continue, please enter the OTP code that has been sent to the current owner and the new owner (buyer) via SMS. **i**

re-enter the request information

**Current Owner's OTP \***

Please Enter Current Owner's OTP

Enter number ex. 2020

**New owner (Buyer) OTP \***

Please Enter New owner (Buyer) OTP

Enter number ex. 2020



5. Choose plate configuration, either using reserved plates owned by the new owner or issuing a new plate.

**Pre-Application Details**

Serial Number <b>1515</b>	Reserve the plates <b>Yes</b>
Owner Traffic No. <b>4060012980</b>	Buyer TCF Number <b>1111111111</b>
Owner Name <b>Test Traffic</b>	Buyer Name <b>- - -</b>

**Cancel Application**

Applicant Info.    Service Fees    Payment Gateway

Step: Applicant Info.

To continue, please choose how to issue the vehicle's plates. Either by selecting from the reserved list owned by new owner (Buyer) or issuing a new one. **i**

Plate Configuration \* Please Select  
Please Select  
Using Reserved Plate  
New Plate **Next**

5.1. Enter the required data to select the vehicle plate, then a list of plates will be displayed based on the entered data, choose the vehicle plate to be used by clicking the **select** button and then click on **Next** button.

Applicant Info.    Service Fees    Payment Gateway

Step: Applicant Info.

To continue, please choose how to issue the vehicle's plates. Either by selecting from the reserved list owned by new owner (Buyer) or issuing a new one. **i**

Plate Configuration \* Using Reserved Plate

Take it from \* Ajman Traffic Department

Plate Make \* 2 - SHORT

To continue, please select a plate to be used. **i**

No. ▲	Plate Number	Plate Source	Plate Color	Plate Kind	Actions
1	11642	ABU DHABI	EIGHTH CATEGORY	PRIVATE	<b>Select</b>

**Next**



6. Select the emirate and then the method you wish to receive the registration by. If you select the **electronic card**, no delivery fees will be charged and the physical ownership card will not be delivered. You may select the option to **print from self-service machines** if you want to go and print the ownership by yourself. You can also select the **courier service** so that we can deliver the ownership card to the address you specify.

If you select the **courier service**, select the Emirate, then select one of your addresses to which you want the card to be delivered, then click **Next** or add a new address by clicking Add New Address

**Applicant Info.** Service Fees Payment Gateway

Please specify how to receive the new vehicle registration card.

Emirate/Region \* Abu Dhabi

Receive by \* Please Select

Electronic Card (No Delivery)

Print From Self Service Machines

Courier Service

Next

7. Details of Service fees and delivery fees will be displayed as shown below, add delivery address details then click on **Next** button.

**Applicant Info.** Service Fees Payment Gateway

No.	Description	Amount (AED)
1	Delay	120
2	DELIVERY SERVICE FEES	15
3	Re-register light private vehicle	400
4	Transfer of registration, private light	350
<b>Total Amount (AED)</b>		<b>885 AED</b>

Showing 1 to 4 of 4 entries

Next




8. Confirm moving to payment gateway by clicking on **YES** button.

### Confirmation X

You are going to be redirected to the payment gateway.  
Would you like to continue ?


9. You will be redirected to the payment gateway, select the desired payment method, then click on **Pay** button.

 سداد أبوظبي  
Abu Dhabi Pay





### Summary

Payment to	Ministry of Interior
Transaction Amount	AED 885.00
Service Fees	AED 3.00
<b>Total Amount</b>	<b>AED 888.00</b>

Choose Payment Method

 DigitalWallet Change

Please do not click the back button or refresh the page or close the window while the transaction is processing. This is a secure payment gateway using 128-bit SSL encryption.

Powered by    





10. You can evaluate your experience in obtaining the service through **Customer Pulse Survey** screens.

The screenshot shows the 'Customer Pulse Survey' interface. At the top left is the UAE Ministry of Interior logo. At the top right is the 'نابض المتعامل' (Customer Pulse) logo and a language selector set to 'English'. The main survey question is 'Overall, how satisfied are you about the Website?'. Below the question is a horizontal bar containing seven stars, with the first star highlighted. The text 'Extremely Dissatisfied' is on the left and 'Extremely Satisfied' is on the right. A 'Next' button is centered below the stars.

11. Payment has been done successfully, receipt information will be displayed as well as the issued ownership.

The screenshot displays the 'Payment Gateway' step of a service process. It shows a 'Payment Result' section with a green checkmark and the message 'Payment has been done successfully'. Below this is 'Vehicle Receipt Information' with the following details:

- Receipt No. 1111111111
- Receipt Date. 18/11/2019
- Receipt Time. 12:00 AM
- View Receipt [click here](#)

At the bottom, there is a detailed vehicle license card for the United Arab Emirates (UAE) for a private vehicle in Abu Dhabi. The card includes the following information:

UNITED ARAB EMIRATES UAE Vehicle License		الإمارات العربية المتحدة رخصة مركبة	
Traffic Plate No.	9 / 95619	رقم اللوحة	
Place of Issue	ABU DHABI	جهة الترخيص	
T. C. No.	1130196740	الرمز البريدي	PRIVATE
Owner	Boris Mohamed Tahani		
Nationality	JORDAN	الجنسية	
Exp. Date	01-NOV-22	انتهاء الترخيص	Reg. Date 23-JUN-06 تاريخ الترخيص
Ins. Exp.	01-DEC-22	انتهاء التأمين	تاريخ التأمين الإلزامي
Policy No.	01/1020306	رقم الوثيقة	رقم الترخيص
Mortgage By		جهة الرهن	ملاحظات:

At the bottom of the card, there are icons for 'Click to see the', 'Zoom', and 'File Size: 350'.



## 12. Service Outputs.





**Registration Card**  
ملكية مركبة

UNITED ARAB EMIRATES UAE Vehicle License		الإمارات العربية المتحدة رخصة مركبة	
Traffic Plate No.	B / 60000	رقم اللوحة	
Place of Issue	RAS AL KHAIMAH	جهة الترخيص	
T. C. No.	5030005521	الرمز البريدي	PRIVATE
Owner	Rader Ghadh Osem	اسم صاحب المركبة	
Nationality	UNITED ARAB EMIRATES	الجنسية	
Exp. Date	12-DEC-25	تاريخ انتهاء الترخيص	Reg. Date 02-NOV-10
Ins. Exp.	12-JAN-26	تاريخ انتهاء التأمين	تاريخ التأمين
Policy No.	011617280	رقم الوثيقة	رقم الترخيص
Mortgage By		ملاحظات	

Vehicle Information		بيانات المركبة	
Model	2010	نموذج السيارة (Year of Prod)	8
Origin	JAPAN	بلد الصنع	
	اسم	نوع المركبة	WHITE
Veh. Type	NISSAN PATROL	نوع المركبة	
G. V. W.	2420	الوزن الأقصى (Gross Weight)	2006
Eng. No.	YK500090344	رقم المحرك	
Chassis No.	JNBAY25Y3A9007291	رقم الشاسيه	

هاتف : 8005000 - ص. ب. 389 - فاكس : 024415780 , 024022762 - أبو ظبي - الإمارات العربية المتحدة  
 Tel : 8005000 - P.O. Box : 389 - Fax : 024022762, 024415780 - Abu Dhabi - United Arab Emirates

